

## Conduct Assurance and Conflicts of Interest

1. We actively recruit people to our Boards and Committees who have an interest in developing the Oxfordshire economy. The skills and experience these individuals bring is invaluable in helping shape decision making and developing the projects and schemes that will help us achieve our stated vision.
2. Individual Non-Executive Director and Corporate Management Team interests are declared annually. Specific declarations and conflicts are managed at each Board, Committee and Sub-Group meeting to ensure no inappropriate influence is exercised or advantage is offered to individuals or organisations. In line with “best practice” all Board Directors on appointment are required to declare any interests they have. This information is used to make sure those individuals are not placed in compromising situations. At the same time all decision makers are made aware of the need to declare interests when they arise and remove themselves from situations where they could be deemed to have a conflict of interest.
3. Registers of interests for all Board Directors, the Corporate Management Team and Accountable Body Section 151 Officers are held, reviewed, and updated. These electronically signed declarations are published on our website.
4. OxLEP Board Non-Executive Directors are also required to sign a copy of and adhere to our Code of Conduct. Copies of these signed documents are kept alongside our Register of Interests.