

SKILLS ADVISORY PANEL MEETING
4.00pm-6.20pm, Tuesday 15th September 2020
Virtual Meeting via Microsoft Teams
[\(Join Microsoft Teams Meeting\)](#)

Please note that this meeting will be recorded in order to support minute taking. Please mute your mic/close your camera if you do not wish your voice to be recorded and confirm this and communicate during the meeting using the 'chat' functionality.

(Please confirm your attendance at your earliest convenience via the Team Invitation/Outlook Calendar Invitation response)

AGENDA

Time (pm)	Agenda no.	Subject	For Member Information (I) or Action (A)	Presenter
4.00	1	Welcome, apologies, members' declarations of interest Introductions for new post - Children's Services Director	I	Adrian Lockwood, Chair
4.05	2	Previous minutes and matters arising*	I/A	Adrian Lockwood, Chair
4.10	3	Chairpersons Update and Independent Provider Vacancy	I/A	Adrian Lockwood, Chair and Richard Byard, OxLEP
4.20	4	Presentation by Oxford Artificial Intelligence on Employer Skills Survey and Webtool Development inc. Q&A	A	Adam Saunders, Oxford Artificial Intelligence
4:45	COMFORT BREAK			
4.50	5	The role of skills in supporting Economic Recovery Planning <i>OxLEP has commissioned Steer ED to help us shape our Economic Recovery Planning. This interactive session is one of a number of ERP Insight meetings planned to help the team understand the impact of Covid and to identify our challenges and opportunities moving forward.</i>	A	Simon Pringle, STEER Economic Development
5.50	6	HR1 Oxfordshire Redundancies Update & OxLEP Update	I	Richard Byard, OxLEP
5.55	7	Overview of the Government Covid-19 Skills response	I	Sally Andreou, OxLEP
6.05	8	The new Careers and Enterprise Company (CEC) funded 'My Choices' programme	I	Sue Lawson, OxLEP/CEC
6.10	9	OxLEP Work Experience service update including new employer opportunities	I/A	Sarah Marlow, OxLEP
6.15	10	Future Meeting dates and AOB	A	Adrian Lockwood, Chair

*items marked will be accompanied by briefing paper (bp) /report (r) /presentation (p)

PAPERS:

None at present

FUTURE MEETINGS:

4:00pm – 6:00pm

- Tuesday 24th November 2020
- TBC 2021 Dates following release of OxLEP Board dates

Actions from previous meeting 9th June 2020

Item	Details	Who	When
6	Presentation slideset by SA – Skills team Delivery Update to be circulated	SA/SM	11 June 2020
4	Presentation slideset by NCS/Adviza to be circulated	SM	11 June 2020
5	The link to the Oxford Skills Monitor and password will be circulated with members to enable further exploration.	SM	11 June 2020
5	Imelda Goldboro to pick up conversation with RB/SA/SM around sourcing/sharing information on claimant qualifications to match to demand and HR1 data	IG/RB/SA/SM	At earliest convenience
5	Further developments of the Oxford Skills Monitor and Focus Group Reporting to be shared at next meeting.	AS	15 September 2020
8	LEP Board Briefing Presentation to be circulated	SM	11 June 2020
8	Future LMI datasets to be circulated	SM	As released
8	Set up and plan a working group around WEx offer across the county	RB/SA	TBC

Skills and Productivity Board (SPB) Opportunity – Please share across your networks

We gave a high-level overview of the SPB back in an earlier meeting, and now The Department for Education (DfE) are looking to appoint five panel members to the new Skills and Productivity Board (SPB).

- The SPB will provide DfE ministers with evidence-based expert advice to inform future skills policy, ensuring that courses are aligned to the skills that employers need for the future, and give the best potential for earnings.
- For the expert SPB panel DfE are seeking leading skills and labour market economists who will carry out technical analysis of data sources – not just act in an advisory capacity.
- DfE expect this will include earnings, employer surveys and future labour market projections, and a wide range of stakeholder input.
- Experts will form a panel of five members, chaired by a business leader to be appointed by the Secretary of State.
- The SPB will be independent but will develop its work plan in coordination with DfE Secretary of State and other relevant parts of Whitehall.

DfE is committed to ensuring that the SPB panel is diverse and seeks to appoint panelists with a range of backgrounds and experiences. The role is advertised [here](#) on the HM Government Public Appointment page where further information, including how to apply, can be found. Applications close on Sunday 6th September.

The SAPs programme team would greatly appreciate your help in sharing this opportunity across your networks to anyone you think who might be suited to this role.